



Questionnaire for Prospective Board Applicants

Name: _____

Home Address: _____

Work Address: _____

Home Phone: _____ **Work Phone:** _____

Email Address: _____

Preferred Mailing Address (circle one): Home Work Either

*Please describe any special instructions necessary for an IHT board member to contact you for a phone interview. _____

About the Idaho Heritage Trust:

The Idaho Heritage Trust (IHT) was founded in 1990 by the statewide leaders of the Centennial Commission devoted to preserving the cultural heritage of Idaho for our Bicentennial in 2090. The IHT is a nonprofit 501(c)(3) organization governed by a volunteer board of Idaho residents representing the seven Judicial Districts of the state.

The Idaho Heritage Trust is the registered owner of the Scenic Idaho red, white, and blue standard Idaho vehicle license plate design adopted in 1992. Royalties paid by the state of Idaho for its use are invested in an endowment fund. The earnings, in partnership with local communities and other organizations, support the preservation of historic buildings, sites, and artifact collections throughout Idaho.

The Mission of the Idaho Heritage Trust:

The Mission of the Idaho Heritage Trust is to save the historic fabric of Idaho through a program of grants and preservation assistance.

Grants are awarded for brick-and-mortar restoration projects to non-profit and government organizations working to preserve historic structures and cultural artifacts. These grants must be matched dollar for dollar to encourage community support and partnership.

Preservation assistance is provided to help guide individuals and organizations in the standards for the treatment of historic properties. The assistance is largely architectural assistance for historic buildings but may also include artifact conservation and care, radio carbon dating and other archaeological fieldwork and testing, structural engineering, grant research and writing, photograph and painting restoration, and cemetery preservation.

Applicant Questionnaire:

On separate sheets of paper please respond to the following questions.

1. Why are you interested in serving as a board member of the Idaho Heritage Trust?
2. Describe your background, academic or otherwise.
3. Describe any special interests in history, preservation, archaeology, or museums.
4. Describe any experience you have in organizing, fundraising, implementing, or participating in other non-profit boards.
5. The Trust currently has five subcommittees: *Executive, Finance, Governance, Public Relations and Marketing*, and *Technical Assistance*. The *Executive Committee* represents the Board of Trustees in the intervals between meetings of the board. The *Finance Committee* is responsible for developing and reviewing fiscal policies, a fundraising plan, and an annual budget. The *Governance Committee* oversees the bylaws, policies & procedures, and board membership. The *Public Relations and Marketing Committee* is responsible for working on fundraising for annual giving, planned giving, and any capital campaign. The *Technical Assistance Committee* provides oversight and review of the grants and technical assistance program.

Would you be willing to serve on a subcommittee? If so, which one? What special qualifications or interests could you contribute to that subcommittee?

6. The Board of Trustees manage the business and affairs of the Idaho Heritage Trust. The Board members work with Regional volunteers to support the local groups involved in the preservation and promotion of Idaho's cultural heritage. They actively seek projects and review grants ensuring the priorities are made at a community level. This includes publicizing the Idaho Heritage Trust services; identifying suitable projects for protection; raising funds; and assisting in public education, promotion, and management of funds.

Typically, Board members represent several counties. Are you willing and able to promote the IHT at a local level?

7. Board meeting attendance is very important. Board members are involved in four (4) meetings per calendar year. A description of these four meetings is included in the Board Commitment Recap.

Are there any issues or obligations (work, family, etc.) that would prevent you from attending these meetings?

Please EMAIL the **completed questionnaire**, accompanied by a **letter of application** (inclusion of a current resume is optional) **by August 15, 2017** to katherine@idahoheritage.org

To learn more about the Idaho Heritage Trust visit our web site at www.idahoheritage.org